

# SHUTTLE AIRPORT FORM



**Deadline: September 16, 2021**

To be sent to:

**RIVIERA CONGRESSI**

E-mail: [accommodation@omc.it](mailto:accommodation@omc.it)

ON-LINE [www.rivieracongressi.com/event/omc2021](http://www.rivieracongressi.com/event/omc2021)

### EARLY RESERVATION IS RECOMMENDED

Company \_\_\_\_\_

First Name \_\_\_\_\_ Family Name \_\_\_\_\_

Company position \_\_\_\_\_ E-mail \_\_\_\_\_

Home  Work  Address \_\_\_\_\_ City \_\_\_\_\_

Region/Province \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

#### INVOICE DETAILS (to be filled in case data are different from the ones indicated above)

Company \_\_\_\_\_ Address \_\_\_\_\_

Region/Province \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

VAT Number \_\_\_\_\_ Tax Code (if not VAT) \_\_\_\_\_

Individual Requests can be submitted through this form or through the on-line booking system, at the website address [www.rivieracongressi.com/event/omc2021](http://www.rivieracongressi.com/event/omc2021) or [www.omc2021.it](http://www.omc2021.it) (Visiting/Book Accommodation).

#### TRANSFER SERVICE RATES

Transfer services from and to Bologna Airport will be provided on request. The service is not exclusive. The waiting time at the airport will be notified by email according to the capacity of the shuttles. The rate is to be considered per person, per way, Vat included and applies to route from Bologna to Ravenna and surrounding places. Luggage transport is free of charge.

ROUTE	RATE
From Bologna Airport to Ravenna and vice-versa	€ 85,00 / one way

**BOOK NOW ▶**

#### ARRIVAL AIRPORT

BOLOGNA

OTHER \_\_\_\_\_

Arrival date \_\_\_\_\_ Arrival time \_\_\_\_\_ No. of People \_\_\_\_\_

Flight no. \_\_\_\_\_ Flight Company \_\_\_\_\_ From/Provenance \_\_\_\_\_

Dopp-off:  Pala De Andrè  Hotel (hotel's name \_\_\_\_\_)

#### DEPARTURE AIRPORT

BOLOGNA

OTHER \_\_\_\_\_

Departure date \_\_\_\_\_ Departure time \_\_\_\_\_ No. of People \_\_\_\_\_

Flight no. \_\_\_\_\_ Flight Company \_\_\_\_\_ To/Destination \_\_\_\_\_

Pick-up:  Pala De Andrè  Hotel (hotel's name \_\_\_\_\_)

### TRANSFER SERVICE RESERVATION PROCEDURES

Please fill in and return **within September 16, 2021** via e-mail to [accommodation@omc.it](mailto:accommodation@omc.it).

Individual Requests can be submitted through this form or through the online booking system, at the website address [www.rivieracongressi.com/event/omc2021](http://www.rivieracongressi.com/event/omc2021) or [www.omc2021.it](http://www.omc2021.it) (Visiting/Book Accommodation).

Transfer requests will be confirmed by e-mail upon receipt of full payment.

A voucher will be sent out as confirmation of your reservation with pick-up and drop-off hours and emergency phone number.

RIVIERA CONGRESSI will issue a formal invoice for the whole reservation amount, and send it after the payment.

**GROUP TRANSFER** (5 or more people) will be dealt by RIVIERA CONGRESSI with separate agreements.

Please contact us at [accommodation@omc.it](mailto:accommodation@omc.it) for details.

### PAYMENT PROCEDURES *all costs to transmitter's charge*

The payment will be made by:

**1 BANK TRANSFER** to RIVIERA CONGRESSI  
UNICREDIT Bank IBAN CODE: IT46W0200824203000101512322 BIC Swift CODE: UNCRITM1SR2  
(Please indicate Company/name and OMC2021)

**2 CREDIT CARD**  VISA  MASTERCARD  AMERICAN EXPRESS

No \_\_\_\_\_

Expiring Date \_\_\_/\_\_\_ (mm/yy)

Cardholder \_\_\_\_\_

Security code/CVV number \_\_\_\_\_

I authorize Riviera Congressi to charge my credit card for the total due of the reservation.

Cardholder signature \_\_\_\_\_

### REFUND AND CANCELLATION POLICY

Any change or cancellation of the transfer service must be made in writing to Riviera Congressi.

- Cancellation within September 24, 2021 deposit refund will be made after deducting fee of € 15,00 (Vat incl.);
- Cancellation from September 24, 2021 and in case of no-show, no refund will be made of any kind.

#### Privacy

As specified by the Italian Legislative Decree 30 June 2003, n. 196 and in line with European GDPR 2016/679 Riviera Congressi will collect and process your personal data while fully respecting the principles of lawfulness and transparency, to protect customers' privacy and rights.

The complete information is available on the website [www.rivieracongressi.com](http://www.rivieracongressi.com)

I AUTHORISE  I DO NOT AUTHORISE

Date \_\_\_/\_\_\_/\_\_\_

Signature \_\_\_\_\_